Plan for Office of Hawaiian Education Priorities

December 9, 2015

1. INTRODUCTION AND RATIONALE

This Delivery Plan for the Office of Hawaiian Education (OHE) will guide the Hawai'i Department of Education (HIDOE) implementation of three Board of Education (BOE) policy revisions: Ends Policy E-3 "Nā Hopena A'o" (HĀ); Policy 2104 "Hawaiian Education"; Policy 2105 "Papahana Kaiapuni Hawai'i."

The OHE was officially established in February 2015 (per the revisions to policies 2104 and 2105), and its initial Director hired in June 2015. With planning and implementation of the new Ends Policy (E-3) assigned to OHE (June 2015), the office and its new director became solely responsible for leading a brand new course within HIDOE for all three policy revisions.

An implementation approach of policies E-3, 2104 and 2105 is presented via the three priorities in this Delivery Plan.

A three-year term (2015-18) for implementation of all three policies was rationalized as a reasonable timeframe in which to explore, examine and determine the best means of managing and measuring these policies, such that by 2018 when HIDOE develops a new Strategic Plan OHE will be positioned with the working relationships, tested models and indicators of success necessary to project and measure the preferred future for students benefitting from these policies.

Therefore, OHE has not selected any "Long-term measures of success," as called for in the Delivery Plan template, because there are no metrics from the current HIDOE Strategic Plan's Scorecard that OHE could actually influence in these years 2015-18.

OHE will leverage the similarities between the three policies where it is appropriate, to maximize resources and impact. For example, instances of training and professional development around E-3 may also include topics relevant to implementation of 2104 so that each priority benefits.

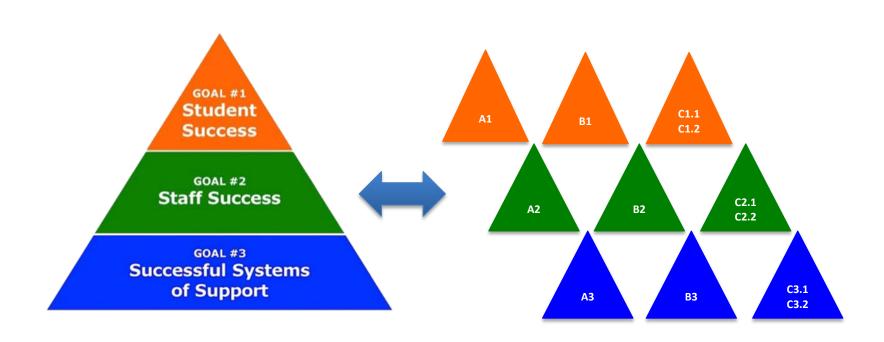
Furthermore, OHE anticipates that through implementation of 2104 and 2105 it will be advancing HIDOE incorporation of E-3 outcomes. In other words, 2104 and 2105 can be viewed as the "means" towards Ends Policy E-3.

Each completed priority plan contained herein is the product of three planning phases: (1) Scope of Work; (2) Delivery Assessment; and (3) Implementation Planning. The total of nine planning sessions were participatory and inclusive of OHE staff, other HIDOE staff, and community stakeholders.

Organization of the 3 Priorities within OHE



Connections of the 3 OHE Priorities to the HIDOE Strategic Plan



2. TEAM

Executive Sponsor	Superintendent Kathryn Matayoshi
Project lead(s)	Director Kauʻi Sang
OSIP Portfolio manager	Assistant Superintendent Tammi Oyadomari-Chun

3. PRIORITY DEFINITIONS

a. Priority 1: Establish a HĀ Core Mindset

Priority Description:

On February 18, 2014, the Board of Education (BOE) unanimously approved referring BOE Policy 4000, Focus on Students, to the Student Achievement Committee for further consideration. The Working Group that was established to make recommendations on Policy 4000 had the purpose of identifying a set of learning outcomes that are grounded in Hawaiian values, culture, language, and history and that best prepare all students for 21st century success in college, career, and communities, locally and globally.

The Work Group recommended a new Ends Policy (E-3) instead of revising Policy 4000. The recommended E-3, named Nā Hopena A'o, contain six outcomes that apply foundationally to the whole HIDOE system. These six outcomes are the strengthened sense of **belonging**, **responsibility**, **excellence**, **aloha**, **total-well-being and Hawai'i** (**BREATH**) in our selves, students and others.

Per Policy E-3, the following guiding principles should lead all efforts to use HĀ as a comprehensive outcomes framework:

- All six outcomes are interdependent and should not be used separately
- Support systems and appropriate resources should be in place for successful and thoughtful implementation
- Planning and preparation should be inclusive, collective and in a timeframe that is sensitive to the needs of schools and their communities
- Current examples of HĀ in practice can be drawn on as sources for expertise
- All members of the school community share in the leadership of HĀ

The Work Group further recommended that planning and implementation of E-3 be managed by OHE. Implementation of Policy E-3 will be approached via this Delivery Plan.

The Scope of Work Planning Team on September 14, 2015, envisioned the long-term success of an implemented Policy E-3 to include:

- Happy, smart, and driven students
- Valued and supported teachers and kūpuna
- A Robust, nationally and internationally recognized Hawaiian-culture based Educational System

Scope of Work (Enabling Activities):

	Activity	HĀ Core Mindse	et: k	: Key Milestones, Dates & Person Responsible (Kauʻi Sang)						
	Through June 2018	2016		2017		2018				
A1:	Complete HĀ-based Community Engagement Framework for Schools & Complex Areas	Designated pilot experiences for Community Engagement framework (DEC)	•	Completed toolkit Initiated PSA campaign Convened HĀ Conference/Summit for interested schools, teams and groups	•	Completed (and maintained) web-based HĀ resource bank (including PSAs, testimonials, interviews, restorative justice) Completed training on toolkit				
A2:	Complete HĀ-based Leadership (Teacher & Administrator) Training & Evaluation System	1) Completed initial discussion of HĀ incorporation into CESSA with relevant stakeholders (DEC) 2) Completed conversations & tentative plan for incorporation of HĀ into CISL (DEC) HĀ PD training framework completed (DEC)	•	Guidelines and toolkit with HĀ practices and examples for all HIDOE personnel including 'Ike Hawai'i	•	Developed, piloted & scaled-out evaluation tools to measure effectiveness of 'Ike Hawai'i (HĀ underpinnings) toolkit 'Ike Hawai'i with HĀ underpinnings guidelines & toolkit Training system (administrators, teachers, staff at all levels) that integrates HĀ into all training for all HIDOE personnel Evaluation system plan, with agreements, for all HIDOE personnel				
A3:	Complete HI DOE Systems Alignment to Nā Hopena A'o (HĀ)	Completed HĀ process for strategic planning for 2018 and beyond (SEP)	•	Completed re-evaluation of E-3 Policy, including BOE presentations Completed draft of HĀ process manual (system-wide process manual, possibly including new student PTP with HĀ outcomes)	•	HĀ Outcomes integrated in HIDOE 2018 Strategic Plan				

	E-3 Implementation				2016 Quarter	ly IV	1ilestones		
	Enabling Activities		JAN – MAR		APR – JUN		JUL – SEP		OCT – DEC
A1:	Complete HĀ-based Community Engagement Framework for Schools & Complex Areas <manuwai peters=""></manuwai>		L) Identified models of HĀ in the external community plus resources that are HĀ-ready (i.e., focus groups) 2) Introduced HĀ to community partners (as applicable, i.e., PTA, Legislature, etc.)	2)	Generated Needs Assessment, and next steps for HIDOE resources Collected & initiated inventory of resources with Teams A2 & A3	•	Collected & developed engagement strategies & general guidelines	•	Designated pilot experiences for Community Engagement framework
A2:	(Teacher & Administrator) Training & Evaluation System <jessica worchel=""></jessica>	(B) In-/ Pre-Service (A) Administrator	Developed data collection tool/ process of pilot groups & focus groups; Assembled Program Development Team; Completed data collection report (data on best practices, lessons, successes/challenges, personal testimony/growth)	1) 2) 3)	Developed HĀ-based evaluation questions for HĀ- based data bank (inventory) Completed plan for HĀ-based PD with CAS pilot groups Completed administrator environmental scan Completed program outline & training module drafts	1) 2)	Completed 2-5 pre-ELI HĀ-based events Launched SOLA Completed draft program design, review & revise	2)	Completed initial discussion of HĀ incorporation into CESSA with relevant stakeholders Completed conversations & tentative plan for incorporation of HĀ into CISL HĀ PD training framework completed
A3:	Complete HI DOE Systems Alignment to Nā Hopena A'o (HĀ) <kau'i sang=""></kau'i>		HĀ core leadership is in place & ready to weave HĀ throughout the system Draft set of guides (guiding principles, mo'olelo, set of questions) that create conditions for HĀ core mindset for internal & external audiences	•	Completed first inventory of self-identified HĀ experiences in HIDOE where strengthening can occur, and share with Team A1	•	Completed HĀ process for strategic planning for 2018 and beyond		

A1 Complete HĀ-based Community Engagement Framework for Schools & Complex Areas < Manuwai Peters>									
January – March 2016	Due Date	R	Α	S	С	I	Cost Items		
(1) Identified models of HĀ in the external community plus resources that are HĀ-ready (i.e., focus groups)									
 Convene a Hawaiian community/organization meeting to identify HĀ models 	Jan 2016	МР	KS, HĀ EO	OHES	S				
2. Meet with CPR to identify HĀ models in respective communities	Feb 2016	KI	KS	DK					
R: Responsible – the "doer" A: Accountable – "buc	k stops here"	S: Support – "help	pers" for "R" C : (Consulted – "in the	loop" 2-way comm'	s I: Informed –	"tell me after" 1-way comm's		
MP: Manuwai Peters KI: Keoni Inciong	HĀ EO: Polic	y E-3 Education Of	ficer DK : D	anile Kop OF	IES : Office of Hawai	ian Education Staff	S: Superintendent Office		
(2) Introduced HĀ to community partners	as applicabl	le, i.e., PTA, Le	gislature, etc.)						
January – March 2016	Due Date	R	Α	S	С	I	Cost Items		
1. Send memo and PSA	Dec 2015	KS	KS, HĀ EO						
2. Introduce HĀ (presentation)	Jan 2016	KS	DDC, HĀ EO	OHES					
R: Responsible – the "doer" A: Accountable – "buck stops here" S: Support – "helpers" for "R" C: Consulted – "in the loop" 2-way comm's I: Informed – "tell me after" 1-way comm's KS: Kau'i Sang DDC: Donalyn Dela Cruz HĀ EO: Policy E-3 Education Officer OHES: Office of Hawaiian Education Staff									

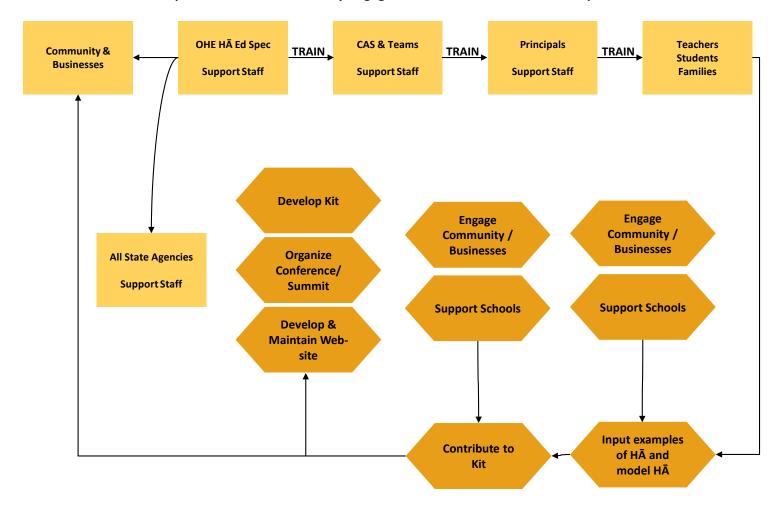
A2: Complete HĀ-based Leadership (Teacher & Administrator) Training & Evaluation System < Jessica Worchel>								
lanuary – March 2016 Due Date R A S C I Cost Items								
(A) ADMINISTRATOR: Completed pilot design for SOLA (State Office Leadership Academy)								
 Completed debrief of 1st HĀ-based Leadership training 	Jan 2016	JW	KS		DT			
2. Develop Modules	Mar 2016	JW	TU	EDI	OHES, KS			
Completed best practice review and analysis	Mar 2016	JW	KS					
R: Responsible – the "doer" A: Accountable – "buck	stops here"	S: Support – "help	pers" for "R" C :	Consulted – "in the	loop" 2-way comm	's I: Informed –	"tell me after" 1-way comm's	
JW: Jessica Worchel TU: Teri Us	nijima	EDI: Education D	elivery Institute	OHES: Office of	Hawaiian Educatio	n Staff DT :	Design Team	
(B) PRE/INSERVICE: Developed data collection report (data on best practices	-	-			-	evelopment Te	eam; Completed data	
January – March 2016	Due Date	R	Α	S	С	I	Cost Items	
 Set up Program Development Team of 6-9 members: Jessica Worchel (Lead); Pre- service (OHR); Pre-service programs; TECC; CPR; HSTA Rep; HGEA Rep; K/S; Teachers 	Jan 2016	JW	KS	OHES	K/S			

(Early Ed, Elementary,	Secondary, College);					
Community/Cultural P	ractitioner					
R : Responsible – the "doer"	A: Accountable – "buck	stops here"	S: Support – "helpers" for "R"	C: Consulted – "in the	loop" 2-way comm's	I: Informed – "tell me after" 1-way comm's
	JW: Jessica Worchel	OHES: C	office of Hawaiian Education Staf	f KS: Kauʻi Sang	K/S: Kamehame	eha Schools

A3: Complete HI DOE Systems Alignm	ent to N	Honena Δ'c	(ΗΔ) <Κaπ,	i Sanσ>					
January – March 2016	Due Date	R R	A A	S	С	I	Cost Items		
(1) HĀ core leadership is in place & ready to weave HĀ throughout the system									
 Identify and invite 5-7 persons early- adopters of HĀ to become HĀ Core Team 	Mar 2016	1W	KS	OHES	S, DS	AS, CAS			
 Orient HĀ Core Leadership Team to begin increasing capacity through shared experience 	Mar 2016	KS	СТ	OHES	OHES, KS				
R: Responsible – the "doer" A: Accountable – "buck JW: Jessica Worchel KS: Kau'i Sang S:	stops here" Superintende	S : Support – "help nt DS : Dep	ers" for "R" C outy Superintende		oop" 2-way comm' e of Hawaiian Educa		"tell me after" 1-way comm's CT: Core Leadership Team		
Ů	•	AS: Assistant Sup	t CAS : Co	omplex Area Supt			·		
(2) Draft set of guides (guiding principles, m	noʻolelo, se	t of questions)	that create co	nditions for HĀ o	ore mindset fo	r internal & ex	ternal audiences		
January – March 2016	Due Date	R	Α	S	С	I	Cost Items		
1. Review existing HĀ-related work	Mar 2016	А3	KS	OHES	С				
2. Identify common themes	Mar 2016	СТ	KS	OHES		S, DS, C			
3. Draft set of guiding principles for review	Mar 2016	A3, CT	KS	OHES	S, DS, C				
R: Responsible – the "doer" A: Accountable – "buck stops here" S: Support – "helpers" for "R" C: Consulted – "in the loop" 2-way comm's I: Informed – "tell me after" 1-way comm's									
A3: A3 Team KS: Kau'i Sang S: Superintendent	t DS : Depu	ty Superintendent	OHES: Office	of Hawaiian Education	on Staff CT : Core	Leadership Team	C: Community & Kūpuna		

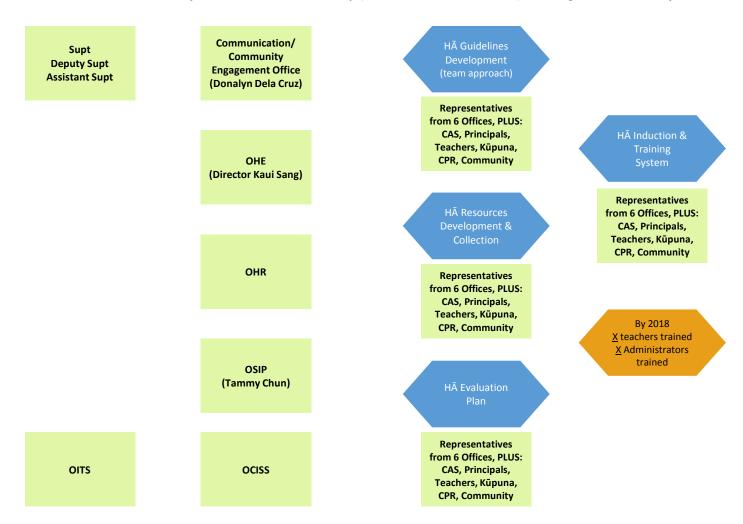
Delivery Chains:

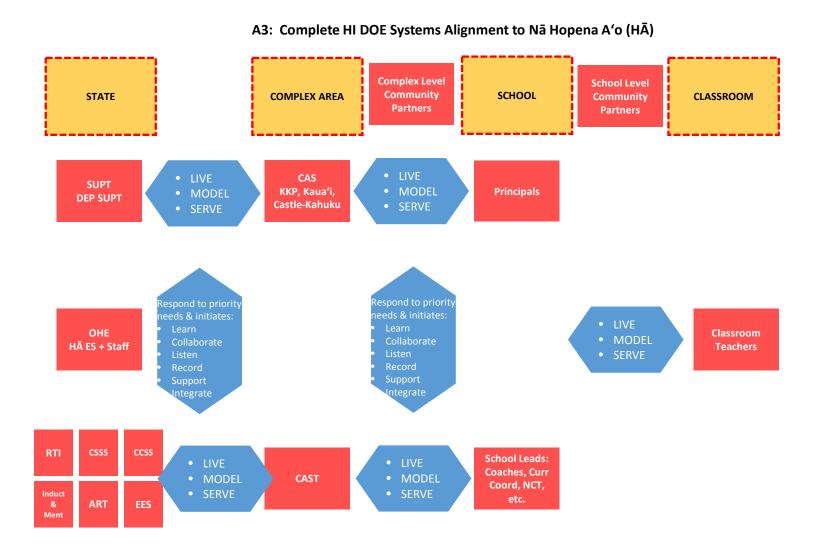
A1: Complete HĀ-based Community Engagement Toolkit for Schools & Complex Areas



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A2: Complete HĀ-based Leadership (Teacher & Administrator) Training & Evaluation System





Risk Assessment, by Enabling Activity:

Potential Risks	Solutions
A1: Complete HĀ-based Leadership (Teacher & Ad	dministrator) Training & Evaluation System
 Poor participation will inhibit system integration Limited resources to develop and implement HĀ training system, guidelines and evaluation plan Challenge shifting of mindsets will decrease change of and in practice 	 Establish personalization process in order to increase participation Increase partnerships in order to successfully develop and implement resources for HĀ training system, guidelines and evaluation plan Ongoing mentorship and assessment in order to increase change in practice
A2: Complete HĀ-based Community Engagement	Toolkit for Schools & Complex Areas
 Expectations of a complete packet (package) does not match deliverable School staff see HĀ as an add-on and pushback from staff "making us a Hawaiian school" Resistance to change and adoption of new outcomes 	Well-defined guidelines shared early in the process and inclusion of stakeholders will ensure understanding
A3: Complete HI DOE Systems Alignment to Nā Ho	opena Aʻo (HĀ)
 Reluctant system acceptance of HĀ value and potential for positive change Inadequate communication can hinder data collection , HĀ outreach and education 	 Effectively educate the system in order to increase acceptance of HĀ Establish a communication plan in order to promote HĀ outreach and education

Resources and support required:

	Resources required	How will they be used?				
Staff or personnel	OHE: HĀ Educational SpecialistStaff facilitators	To lead OHE efforts in implementing new BOE Ends Policy E-3				
Funding						
Other resources	 Meeting support (working groups and focus groups) Consultants and Individuals with relevant skill sets Writing Team Models and best practices 	To develop a collaborative and insightful approach to integrated Nā Hopena A'o across the HIDOE system				

External Partnerships	 HSTA Kamehameha Schools Office of Hawaiian Affairs UH System 'Aha Kauleo 	To gain both insight and support for implementation of BOE Policy E-3 and create common visions or shared outcomes among multiple partners
	 Hawai'i P-20 NETC Practitioners and Kūpuna Community and business partners 	

b. Priority 2: Implementation of BOE Policy 2104 "Hawaiian Education"

Priority Description:

The revision to Policy 2104 in February 2014 expanded Hawaiian Education with the expectation that "Hawaiian language, culture, and history should be an integral part of Hawai'i's education standards for all students in grades K-12."

The initial Enabling Activities in this Priority will focus on integrating Hawaiian language, culture, history, knowledge, practices and perspectives into K-12 Standards.

Implementation of Policy 2104 will serve as one of the "means" to realizing Ends Policy E-3, as new Hawaiian Education content and practices are integrated into K-12 instruction.

This priority will have a strong reliance upon external relationships, including stakeholder involvement on development of standards and assessment, collaboration on instructional resource development, and partnerships for professional development.

OHE is mindful that systems change – in many institutional contexts – is not always a welcome proposition. Therefore, the Office will seek, incorporate and highlight exemplary instances within the HIDOE system where Hawaiian language, culture and history are already integrated into standards, curriculum, instruction and assessment as a means to spark imagination and innovation in others.

Scope of Work (Enabling Activities):

	Activity		Policy 2104: Key Milestones, Dates & Person F	Responsible (TBD)
	Through June 2018	2016	2017	2018
B1:	Create 2104-specific Standards with Curricular, Instructional and Assessment Resources	Presented 2104 Standards to larger audience & refined based on feedback (DEC)	Standards & benchmarks Rigor, depth, level Identified already existing curricula that has HĀ embedded	 Conducted teacher meetings to train & build curricular framework Piloted curriculum & instructional resources to support 'Ike Hawai'i with HĀ underpinnings Completed framework Curriculum & resources Assessment
B2:	Implement an Educators, Staff and Administrators Professional Development Pathway	Completed scope-and- sequence, Standards draft review, & creation of preliminary database of resources ("wiki") (DEC)	Formulated a scope-and-sequence for all educators to implement 'lke Hawai'i framework	 'Ike Hawai'i Professional Development Pathway established (in-service for educators) 'Ike Hawai'i component for all pre-service programs established Completed introduction to newly created 2104 standards & evaluation through PD (school-level, workshops, PDE3)
B3:	Complete Plan for System to Evaluate 2104 Success	Completed report on early successes & areas for refinement (Gaps) (DEC)	Completed system to evaluate 2104 implementation Piloted evaluation system report Implement plan with : steps in process, inventory of resource needs, specific data uses (student achievement, policy evaluation)	Report on 2104 implementation evaluation

	2104 Implementation	2016 Quarterly Milestones						
	Enabling Activities	JAN – MAR		APR – JUN		JUL – SEP		OCT – DEC
B1:	Create 2104-specific Standards with Curricular, Instructional and Assessment Resources <manuwai peters=""></manuwai>	Workgroup formed to determine Standards as it relates to Curriculum, Instruction & Assessment Consult & confer with Teams B2 & B3 to find commonalities, reduce duplications & revise	•	Inventory of indigenous education "Standards" & review of present HIDOE Standards done	•	Wrote & refined 2104 Standards	•	Presented 2104 Standards to larger audience & refined based on feedback
B2:	Implement an Educators Professional Development Pathway <kawehi napeahi=""></kawehi>	Scan & data collect of 'lke Hawai'i resources & completed conversations with TECC, HTSB, KS, Induction & Mentoring, to assist with development of 'lke Hawai'i Standards	•	Report on 'Ike Hawai'i Resources	•	ELI Presentation to inform about Kahua Program, with Focus Work Groups formed for each pathway (pre-service, induction, in-service)	•	Completed scope-and- sequence, Standards draft review, & creation of preliminary database of resources ("wiki")
В3:	Complete Plan for System to Evaluate 2104 Success < Melisa Abregano, Kalae Akioka>	Identified themes, patterns, fractals in order to locate & determine definitions & indicators of success (starting from Hawai'i perspectives & world-view)	•	Completed literature review & data analysis	•	Completed crosswalk of indicators of success to existing internal evaluation instruments (e.g., WAS, SQS, SAWS, PTP, Strive HI, Strategic Plan Scorecard)	•	Completed report on early successes & areas for refinement (Gaps)

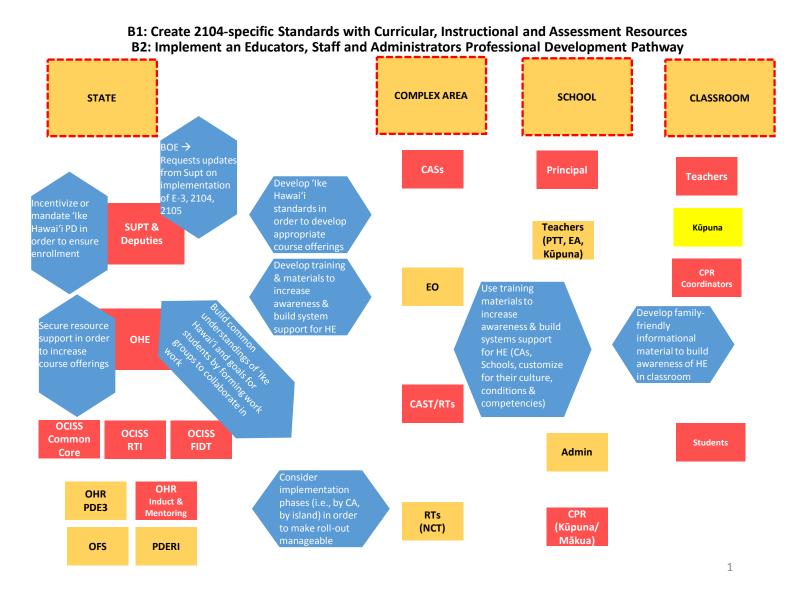
B1 Create 2104-specific Standards w	ith Curric	ular, Instruct	tional and As	ssessment Re	sources <ma< th=""><th>nuwai Peter</th><th>s></th></ma<>	nuwai Peter	s>
January – March 2016	Due Date	R	Α	S	С	I	Cost Items
(1) Workgroup formed to determine Standa	ırds as it re	lates to Curricu	ılum, Instructio	on & Assessmen	nt		
Identify, invite and select participants for a Working Group	Jan 2016	MP, DK, KI	КІ		CPR, OHES	B1 Group	Travel (air, ground)
 Establish protocols and desired outcomes with Working Group, including discussion of (a) teaching "OF" and teaching "THROUGH" and (b) connections with Nā Honua Maoli Ola 	Feb 2016	MP, DK, KI	KI		CPR, OHES		Substitute Pay, Per Diem
Completed draft framework for development of standards,	Mar 2016	MP, DK, KI	KI		CPR, OHES		Writer Contract
R: Responsible – the "doer" A: Accountable – "buck MP: Manuwai Peters KI: Keoni Ir	ciong	S: Support – "help DK: Danile Kop B1 Group: Joan Lew	OHES: Office	of Hawaiian Educa	loop" 2-way comm's tion Staff CF	R: I: Informed – PR: Cultural Person	"tell me after" 1-way comm's nel Resource
(2) Consult & confer with Teams B2 & B3 to		•	•	<u> </u>			
January – March 2016	Due Date	R	Α	S	С	ı	Cost Items
1. Meet with "Responsible" Person to B2 & B3 and notate/compile the common grounds with B1	Mar 2016	MP, DK	KI		KS	KS	Facilities Travel Substitute Pay
R: Responsible – the "doer" A: Accountable – "buck		S : Support – "help Manuwai Peters	pers" for "R" C : KS : Kauʻi Sang	Consulted – "in the DK : Danile I	loop" 2-way comm': (op	s I: Informed –	"tell me after" 1-way comm's

В2	Implement an Educators Professi	onal Dev	elopment Pa	thway <kaw< th=""><th>ehi Napeahi></th><th>•</th><th></th><th></th></kaw<>	ehi Napeahi>	•		
Jan	uary – March 2016	Due Date	R	Α	S	С	I	Cost Items
•	Scan & collect data of 'lke Hawai'i resou 'lke Hawai'i Standards	rces & con	npleted conver	sations with TE	CC, HTSB, K/S,	Induction & Me	ntoring, to assi	st with development of
1.	Scan & collect	Mar 2016	KN, MM	KS	OHES	OHA, PAF, TNC, DLNR, PVS, ALI, K/S	S, DS	
2.	Initiate conversations regarding pre-service teachers	Mar 2016	KI	KS	OHES	TECC, Pre	S, DS	
3.	Initiate conversations regarding Induction & Mentoring of teachers	Mar 2016	KI	KS	OHES	K/S	S, DS	
4.	Initiate conversations regarding in-service of teachers	Mar 2016	KI	KS	OHES	OHA, PAF, TNC, DLNR, PVS, ALI, K/S	S, DS	

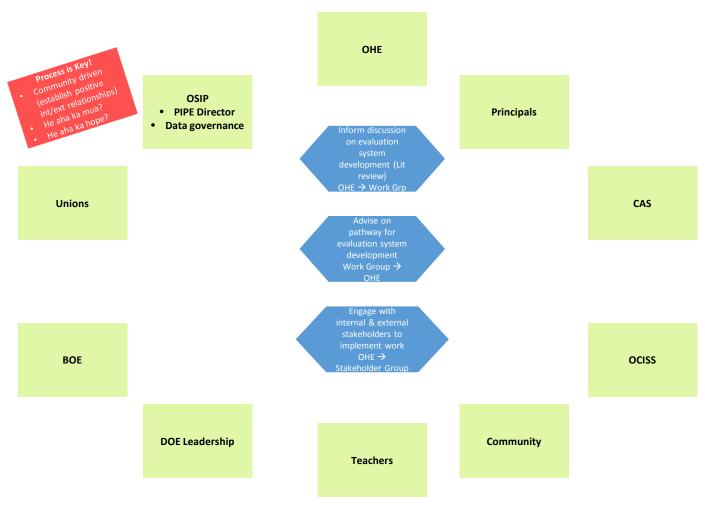
Identify Key Players to create pathways program teams	Mar 2016	KN, MM	KS	OHES	OHA, PAF, TNC, DLNR, PVS, ALI, K/S	S, DS	
R: Responsible – the "doer" A: Accountable – "buck	stops here"	S: Support – "help	pers" for "R" C :	Consulted – "in the	loop" 2-way comm	s I: Informed –	"tell me after" 1-way comm's
KN: Kawehi Napeahi MM: Malia Melemai KI: Keoni In	ciong KS :	Kauʻi Sang OHES	: Office of Hawaiiar	n Education Staff	K/S: Kamehameha	Schools TNC : Natu	re Conservancy ALI: Alu Like

January – March 2016	Due Date	R	Α	S	С	I	Cost Items
• Identified themes, patterns, fractals in view)	order to loc	ate & determin	e definitions	& indicators of s	uccess (starting	from Hawaiʻi p	perspectives & world-
Memo from Superintendent to all departments and leaders, including process in the memo	Jan 2016	MA, KA	KS	B3 Team	DS		
Follow up with OHE presentations to leadership	Jan 2016	KI	KS	OHES			
3. Plan meeting design	Jan 2016	MA, KA	KI	B3 Team			
4. Secure funding for meeting	Jan 2016	MA, KA	KI				
5. Follow up with presentation to CASs by OHE	Feb 2016	KI	KS	OHES			
6. Coordinate meetings to describe 'Ike Hawai'i	Mar 2016	MA, KA	KI	OHES	KS, B1 & B2 Teams		
7. Initial draft of indicators of success	Mar 2016	MA, KA	KI	OHES, B3 Team			
R: Responsible – the "doer" A: Accountable – "buc MA: Melisa Abregano KA: Ka	k stops here" ae Akioka	S: Support – "help		C: Consulted – "in the	· · · · · · · · · · · · · · · · · · ·	s I : <i>Informed</i> – Kauʻi Sang DS : De	"tell me after" 1-way comm's

Delivery Chains:



B3: Complete Plan for System to Evaluate 2104 Success



Risk Assessment, by Enabling Activity:

Potential Risks	Solutions
B1: Create 2104-specific Standards with Curricula	r, Instructional and Assessment Resources
 Dissatisfied stakeholders rejecting integration and implementation of 2104 Different views of 'Ike Hawai'i hinders timely consensus 	 Develop training and materials in order to increase awareness and build system support for Hawaiian Education Establish broad working groups in order to reach consensus (facilitated by neutral parties)
B2: Implement an Educators, Staff and Administra	ators Professional Development Pathway
 Poor understanding of 'Ike Hawai'i professional development confuses potential offerings Optional professional development impacts participant enrollment Insufficient resources (teachers, funding) creates limited course offerings Time constraints effect roll-out process 	 Develop 'Ike Hawai'i standards in order to develop appropriate course offerings Incentivize or mandate 'Ike Hawai'i professional development in order to ensure enrollment Secure resource support in order to increase course offerings Consider implementation in phases (i.e., by CA, by island, etc.)
B3: Complete Plan for System to Evaluate 2104 St	uccess
Insufficient capacity to develop and implement appropriate evaluation system	Engage stakeholders in order to improve implementation

Resources and support required:

	Resources required	How will they be used?
Staff or personnel	Data Analyst	To compliment OHE Staff with
	Evaluation Specialist	specialized expertise necessary in
	Facilitators	creation of sound Hawaiian
	Trainers	Education standards, resources,
	Standards Developers & Writers	and professional development
Funding	Substitute Teacher wages	To include multiple voices and
	 PDE3 Course creation & 	perspectives in creating and
	instruction	implementing Hawaiian Education
	Travel	standards, professional
	Evaluation Working Group	development and evaluation
	logistical support	
Other resources	Public Service Announcements	Increase awareness and
	Summit	preparedness of internal and
	Website	external stakeholders to beginning
	Informational Materials	implementation of BOE Policy 2104

External Partnerships	•	Roster of Community	Working Group members to be
		Practitioners	Consulted in development of
	•	Celebrity Endorsements	Standards, Professional
	•	Develop and Deliver professional	Development and Evaluation
		development offerings	

c. Priority 3: Implementation of BOE Policy 2105 "Papahana Kaiapuni Hawai'i"

Priority Description:

The revision to Policy 2105 in February 2014 improved upon the original policy by recognizing that the Papahana Kaiapuni Hawai'i is no longer the pilot program started in 1987. Policy 2105 recognizes Kaiapuni Hawai'i as a comprehensive program that combines the use of Hawaiian teaching methodologies, language, history, culture and values to prepare students for college, career and to be community contributors within a multicultural society.

The Enabling Activities in this Priority addresses long-standing gaps in the Kaiapuni Hawai'i program (e.g., development of unique K-12 Hawaiian Language Arts standards and curricular framework) while acting on new possibilities incorporated in Policy 2105 (e.g., Kaiapuni Hawai'i Dual Qualification process).

The Enabling Activities also address a stakeholder concern from the earliest days of the program but now able to act upon through establishment of OHE: A plan to address Kaiapuni Hawai'i expansion, growth and organization.

The Scope of Work Planning Team on September 16, 2015, envisioned the long-term success of an implemented Policy 2105 (revised) to include:

- A unique set of K-12 Kaiapuni Hawai'i Core Standards appropriate to the medium of instruction and across all content areas
- A comprehensive and coordinated system of support for the K-12 Kaiapuni Hawai'i, including a unique Complex Area to administer all Kaiapuni Hawai'i programs
- A fully articulated Hawaiian Medium-Immersion P-20 Pathway
- Increased normalization of Hawaiian language in all societal domains (community, business, government, families and schools)

This Planning Team also envisioned that, by 2018, the HIDOE will have evidenced an institutional shift towards its role as a Hawaiian language educational institution through inclusion of Kaiapuni Hawai'i priorities throughout its 2018 Strategic Plan.

Scope of Work (Enabling Activities):

Activity	Policy	y 2105: Key Milestones, Dates & Person& Res	ponsible (Kalehua Krug)
Through June 2018	2016	2017	2018
C1.1: Complete Kaiapuni Hawaiʻi curriculum framework with Hawaiian Language Arts K-12 Standards	2 : 1/ 6 11 6 62	Developed grade-level HLA SLOs, especially oral proficiency in terms of language acquisition	Developed grade-level HLA SLO for Reading, Writing, Listening, Speaking Completed standards & framework guide which is vertically-aligned by strands for student HLA learning
	TZ TIEA Standards (DEC)		icariii, _b
C1.2: Complete Hawaiian Language Proficiency Scale	Proficiency scale and descriptors mapped out (TBD by March)	 Tools of assessment investigated & selected (i.e., electronic) Hawaiian Language Proficiency Scale drafted Hawaiian Language Proficiency Scale piloted 	Hawaiian Language Proficiency Scale analyzed with adjustments
C2.1: Complete Kaiapuni Hawai'i Dual Qualification Criteria and Process	Completed implementation plan for KH Dual Certification for existing teachers (DEC)	Completed implementation plan for KH Dual Certification for existing principals and new hires	Implemented dual-certification system for Kaiapuni Hawai'i
C2.2: Complete Professional Development Program Design for Kaiapuni Hawai'i	Identified, developed & cataloged PD opportunities based on the framework (DEC)	Communicated to target groups inquiring about PD offering to choose desired/needed PD Completed list of chosen types of PD a confirmed through a stakeholder review process	Completed timeline & roll-out plan for PD (i.e., scheduling courses with providers)
C3.1: Complete Plan to Address Kaiapuni Hawai'i Expansion and Organization	Completed final 2017-19 Biennial Budget for KH expansion & organization (including an underlying plan) (SEP) Established KH Working Group to develop guidelines for establishing KH sites (SEP)	Completed plan for expansion and organization for KH (including all areas necessary for KH growth) Convened appropriate multiple stakeholder sessions to: Develop process for growing, expanding & organizing for KH via facilitated discussions to address issues Determined formal structure to propose forward to BOE, DOE, etc. Adjusted KH expansion budget based on completed plan Partners gathered to discuss plan to increase KH teacher supply (OHA, KS, UH)	Phase I of expansion and organization plan implemented Celebrate new schools opening
C3.2: Implement Communications and Advocacy Strategies to Grow Kaiapuni Hawai'i Demand		Completed first PR campaign for KH Completed legislative agenda for KH growth Completed action plan with assigned roles, responsibilities, timeline, budget, metrics, contingencies	Revised communication and advocacy strategies

2105 Implementation				2016 Quarter	ly N	lilestones		
Enabling Activities		JAN – MAR		APR – JUN		JUL – SEP		OCT – DEC
C1.1: Complete Kaiapuni Hawai'i curriculum framework with Hawaiian Language Arts K- 12 Standards < Malia	(A) M-2	 M-2 HLA Standards outline & support skills 	•	M-2 1st draft of speaking/listening standards	•	Revised draft of M-2 speaking/listening standards & 1st draft of M-2 reading/writing standards	•	Revised draft of M-2 HLA Standards
Melemai>	(B) 9-12	 9-12 HLA Standards outline & teacher expectations 	•	9-12 1 st draft of HLA Standards	•	Revised draft of 9-12 HLA Standards	•	Revised/refined draft of 9-12 HLA Standards
C1.2 Complete Hawaiian Language Proficiency Scale <malia Melemai></malia 		 Work group formed with Roster of names & contacts (UHM, UHH, Maui, WCC language proficiency gurus and KH Teachers) 	•	Current research on language proficiency collected (TBD by March)	•	Work group analyzed research and report on it (TBD by March)	•	Proficiency scale and descriptors mapped out (TBD by March)
C2.1: Complete Kaiapuni Hawaiʻi Dual Qualification Criteria and Process <kalae akioka=""></kalae>		 Established criteria & qualifications for new hires' KH Dual Certification 	2)	BOE has included KH Dual Certification in negotiations package HSTA has included KH Dual Certification in negotiations package	2)	Established criteria & qualifications for existing teachers & principals Completed implementation plan for KH Dual Certification for new hires	•	Completed implementation plan for KH Dual Certification for existing teachers
C2.2: Complete Professional Development Program Design for Kaiapuni Hawai'i < Kalae Akioka>		 Completed 1st draft of PD framework for advancing KH education (with feedback) 	•	Data collected on 1 st draft of KH PD framework	•	Established PD framework for advancing KH education	•	Identified, developed & cataloged PD opportunities based on the framework
C3.1: Complete Plan to Address Kaiapuni Hawai'i Expansion and Organization < Kalehua Krug>		Working Group in place to doubles 8 implements a KH	•	Completed comprehensive Needs Assessment for Expansion (increased supply of KH resources) & Growth	1)	Completed final 2017-19 Biennial Budget for KH expansion & organization (including an underlying plan)		
C3.2: Implement Communications and Advocacy Strategies to Grow Kaiapuni Hawai'i Demand <kalehua krug=""></kalehua>		develop & implement a KH Needs Assessment		(increased student demand), to include recommended structure & strategy for: communications, advocacy, facilities, teachers, staff, students	2)	Established KH Working Group to develop guidelines for establishing KH sites		

C1.1 Complete Kaiapuni Hawai'i cu	rriculum	framework v	with Haw	aiian Language	Arts K-12 Star	ndards < Malia	a Melemai >		
January – March 2016	Due Date	R	Α	S	С	I	Cost Items		
(a) M-2 HLA Standards outline & support skills									
1. M-2 Kumu Meet	Feb 2016	MM	KK	OHES	M-2 KH Kumu	Principals CASs	Substitutes (22 Kumu)		
2. Outline M-2 Standards	Mar 2016	ММ	KK	OHES	M-2 KH Kumu	Principals CASs	Substitutes (22 Kumu)		
(b) 9-12 HLA Standards outline & teacher ex	kpectations								
Begin process for meeting	Nov 2015	MM	KK						
2. 9-12 Kumu Meet	Mar 2016	MM	KK						
3. Draft of 9-12 HLA outline	Mar 2016	ММ	KK						
R: Responsible – the "doer" A: Accountable – "buck MM: Malia	stops here" Melemai, RT	S: Support – "help KK: Kalehua			e loop" 2-way comm' f Hawaiian Education		ell me after" 1-way comm's		

C1	.2 Complete Hawaiian Language	Proficier	ncy Scale <	Malia Melema	ai>			
	January – March 2016	Due Date	R	Α	S	С	1	Cost Items
•	Work group formed with Roster of name	es & contac	cts (UHM, UH	H, Maui, WCC la	inguage proficie	ncy gurus and	KH Teachers)	
1.	Investigate development of UH-KS partnership and determine (a) timeline of Proficiency Scale development, (b) extent of KH Kumu inclusion in development of a Scale best for KH, and (c) who facilitates and funds the process	Mar 2016	кк	KS				TBD (OHE role in group)
2.	Convene funding sources, once the facilitating entity is determine	Mar 2016	KK	KS				
3.	Make determination whether OHE facilitates development of a Scale for KH or joins UH-KS partnership to develop a Scale for KH	Mar 2016	KK	KS				
R : R	esponsible – the "doer" A: Accountable – "buck KK	stops here" :: Kalehua Kru			Consulted – "in the ctor, Office of Hawa	<u> </u>	's I: Informed – "t	ell me after" 1-way comm's

	January – March 2016	Due Date	R	Α	S	С	I	Cost Items
•	Established criteria & qualifications for	new hires' l	KH Dual Certifi	cation				
1.	Select & convene workgroup for "Criteria & Qualification"	Jan 2016	KA	КК	OHES WK KT	HTSB KHWO, UHM MET KH JL OHR	KS	Travel Facilities Per Diem
2.	Review input & feedback as needed on "Criteria & Qualification"	Feb 2016	KA	KK	OHES	u	KS	и
3.	Organized delegates for HSTA Convention for "Compensation Package"	Dec 2015	KA	KK	OHES	JL	KS	и
1.	Write New Business Item (NBI) for presentation at HSTA Convention for "Compensation Package"	Dec 2015	KA	KK	OHES	JL	KS	и
5.	Strategy Meeting for "Compensation Package"	Dec 2015	KA	КК	OHES	JL	KS	
R : R	esponsible – the "doer" A: Accountable – "buck		S: Support – "hel	pers" for "R" (f Hawaiian Educa		loop" 2-way comm' : Kau'i Sang, Director	-	II me after" 1-way comm Education

C2.2 Complete Professional Devel	Due Date	R	Α	S	C	ı	Cost Items
• Completed 1st draft of PD framework for advancing KH education (with feedback)							
Select & convene workgroup	Jan 2016	KA	KK	OHES	KHWO, UHM MET KH K/S	KS	Travel Facilities Per Diem
Review input & feedback as needed on PD Framework	Mar 2016	KA	кк	OHES	u	KS	и
R: Responsible – the "doer" A: Accountable – "buck stops here" S: Support – "helpers" for "R" C: Consulted – "in the loop" 2-way comm's I: Informed – "tell me after" 1-way comm's KA: Kalae Akioka, RT KK: Kalehua Krug, ES OHES: Office of Hawaiian Education Staff KHWO: Kahuawaiola, UHH UHM: UH Mānoa M.E.T. KH: ?? K/S: Kamehameha Schools							

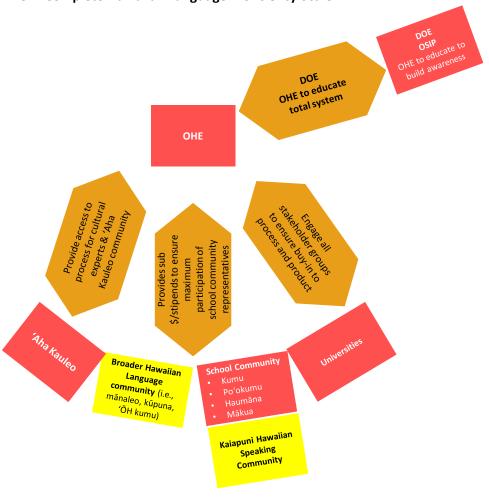
С3	C3.1 Complete Plan to Address Kaiapuni Hawai'i Expansion and Organization <kalehua krug=""></kalehua>							
	January – March 2016	Due Date	R	Α	S	С	ı	Cost Items
•	Working Group in place to develop & implement a KH Needs Assessment							
1.	Invite members to the Needs Assessment work group (self-selecting)	Jan 2016	KK	KS	KA	'AKL, PK LT		
2.	Research & analyze past practices for establishing & organizing a KH site	Jan 2016	WG	KK	'AKL OHES KW	'AKL, PK LT		
3.	Identify benefits for Kaiapuni Hawaiʻi	Feb 2016	WG	KK	'AKL OHES KW	'AKL, PK LT		
4.	Engage key stakeholders & advocates	Feb 2016	KK	KS	MP	'AKL, PK LT	BOE LEG, GO	
5.	Set targets & goals for KH expansion & organization	Mar 2016	WG	KK	'AKL OHES KW	'AKL, PK LT		
R : <i>R</i>	R: Responsible – the "doer" A: Accountable – "buck stops here" S: Support – "helpers" for "R" C: Consulted – "in the loop" 2-way comm's I: Informed – "tell me after" 1-way comm's KW: Kamoa'e Walk KK: Kalehua Krug, ES OHES: Office of Hawaiian Education Staff KS: Kau'i Sang, Director, Office of Hawaiian Education LT: HIDOE Superintendent's Leadership Team 'AKL: 'Aha Kauleo PK: Nā Po'okumu WG: Working Group GO: Governor's Office							

C3.2 Implement Communications and Advocacy Strategies to Grow Kaiapuni Hawai'i Demand < Kalehua Krug>								
	January – March 2016	Due Date	R	Α	S	С	I	Cost Items
•	Working Group in place to develop & implement a KH Needs Assessment							
1.	Invite members to the Needs Assessment work group (self-selecting)	Jan 2016	KK	KS	KA	'AKL, PK LT		
2.	Research & analyze past & existing practices, products, practitioners, plans for growing KH demand	Jan 2016	WG	KK	ʻAKL OHES KW	'AKL, PK LT		
3.	Identify benefits for Kaiapuni Hawaiʻi	Feb 2016	WG	KK	ʻAKL OHES KW	'AKL, PK LT		
4.	Engage key stakeholders & advocates	Feb 2016	KK	KS	MP	'AKL, PK LT	BOE LEG GO	
5.	Set targets & goals for KH expansion & organization	Mar 2016	WG	KK	ʻAKL OHES KW	'AKL, PK LT		
R : <i>F</i>	R: Responsible – the "doer" A: Accountable – "buck stops here" S: Support – "helpers" for "R" C: Consulted – "in the loop" 2-way comm's I: Informed – "tell me after" 1-way comm's KA: Kalae Akioka, RT KK: Kalehua Krug, ES OHES: Office of Hawaiian Education Staff KS: Kau'i Sang, Director, Office of Hawaiian Education LT: HIDOE Superintendent's Leadership Team 'AKL: 'Aha Kauleo PK: Nā Po'okumu WG: Working Group M.E.T. KH: ?? K/S: Kamehameha Schools							

Delivery Chains:

C1: Complete Kaiapuni Hawai'i curriculum framework with Hawaiian Language Arts K-12 Standards

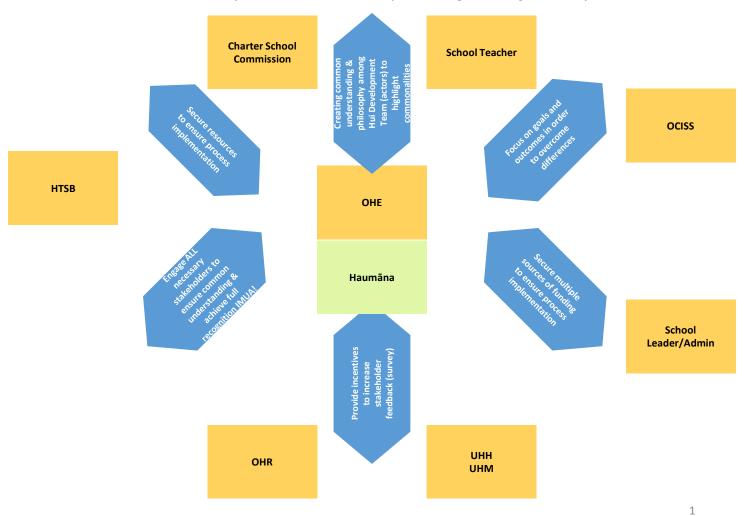
C2: Complete Hawaiian Language Proficiency Scale



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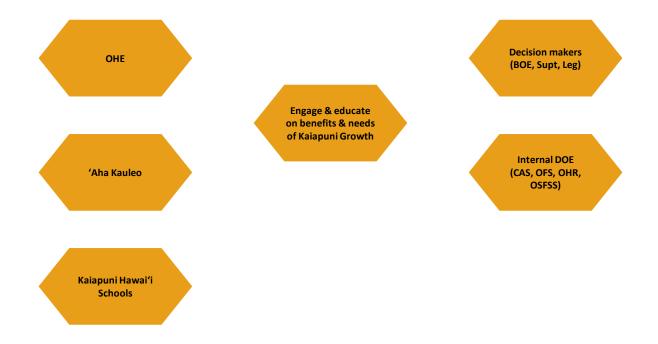
C3: Complete Kaiapuni Hawai'i Dual Qualification Criteria and Process

C4: Complete Professional Development Program Design for Kaiapuni Hawai'i



C5: Complete Plan to Address Kaiapuni Hawai'i Expansion, Growth and Organization

C6: Implement Communications and Advocacy Strategies to Grow Kaiapuni Hawai'i Demand



Risk Assessment, by Enabling Activity:

Potential Risks

implement findings from Comprehensive

Insufficient resources for Kaiapuni Hawai'i

Needs Assessment

growth

C2: Complete Hawaiian Language Proficiency Scale						
 Inadequate teacher participation from target areas limits quality input (M-2, 5-8, 9-12) Inadequate resourcing (time and funding) to complete will hinder progress Insufficient inclusion of Hawaiian Culture and Language expertise will hinder the quality and authenticity of knowledge and skills in the standards and assessments Low buy-in by all stakeholder groups will lower the potential utilization and completion of products Geographic biases and inadequate representation by all levels of language learning will lower the quality of assessments 	 Incentivize and mandate teacher participation in order to increase participation Secure partnerships, grants and external resources to make progress Include research and cultural experts in all process, with a process and deliverables that are reviewed by an expert working group Include all stakeholders and appropriately resource the stakeholder groups Acquire and include representation from all language environments 					
C3: Complete Kaiapuni Hawai'i Dual Qualification Criteria and Process C4: Complete Professional Development Program Design for Kaiapuni Hawai'i						
 Differing philosophies of actors may slow creation and implementation of actions Unsecured funding may inhibit process implementation External and internal factors may hinder full recognition, compensation, certification Unsecured resources may impede process implementation Low stakeholder feedback delays process implementation 	 Create common understanding and philosophy among actors to highlight commonalities; Focus on goals and outcomes in order to overcome differences Secure multiple sources of funding to ensure process implementation Engage all necessary stakeholders to ensure common understanding and achieve full recognition Secure resources to ensure process implementation Provided incentives to increase stakeholder feedback 					
C5: Complete Plan to Address Kaiapuni Hawai'i Expansion, Growth and Organization C6: Implement Communications and Advocacy Strategies to Grow Kaiapuni Hawai'i Demand						
 Opposition to or reluctance in participation hinders well-rounded Hui Insufficient support from decision makers to 	 Build understanding and positive relationships in order to secure participation Build awareness of and demonstrate benefits 					

C1: Complete Kaiapuni Hawai'i curriculum framework with Hawaiian Language Arts K-12 Standards

Solutions

of acting on findings in order to garner

available resources for Kaiapuni Hawai'i growth, and identify untapped resources

Rally partners and decision makers to utilize

support

Resources and support required:

	Resources required	How will they be used?			
Staff or personnel	Substitute Teachers for Kaiapuni Hawai'i	To include fulltime teachers in development of HLA Standards and a Hawaiian Language Proficiency Scale			
Funding	TravelMeeting Support	To support inclusion of the "final users" in development of Standards and the Proficiency Scale to be used in Kaiapuni Hawai'i classrooms			
Other resources					
External Partnerships	 'Aha Kauleo Kaiapuni Hawai'i students, graduates, 'ohana 'Aha Pūnana Leo Kamehameha Schools Office of Hawaiian Affairs UH System NHEC MA'O; Papahana Kūāola; Edith Kanaka'ole Foundation; PA'I Indigenous language advocates (i.e., NIEA) 	To gain high levels of expertise in development of unique Standards, professional development pathways for Kaiapuni Hawai'i, wise strategies for the expansion and growth of Kaiapuni Hawai'i meeting the Hawaiian language needs of the State			